

CONFIDENTIAL

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

25X1A

TRAVEL VOUCHER

NAME OF PAYEE E.R. Saunders		OFFICIAL DUTY STATION Washington, D.C.
PERIOD COVERED BY THIS CLAIM		TRAVEL ORDER NUMBER OR OTHER AUTHORITY FOR TRAVEL
FROM: 26 October 1955	TO: 19 December 1955	BF-21-56

CLAIM SUMMARY

Per diem	\$ 186.60
Transportation used	1,899.16
Other	29.42
Total claimed	\$ 2,515.18
Less: Advances received	2,799.16
Net due to claimant	\$ EXCESS
or	
Net to be refunded	\$ 283.98

FORWARD CHECK TO:

NAME	STREET AND NO.	CITY	STATE
------	----------------	------	-------

OTHER PAYMENT INSTRUCTIONS

I CERTIFY that the expenses itemized on this voucher were necessarily incurred by me in connection with official business of a confidential nature, and that I have not been, nor will I be, reimbursed therefor from any other sources, Government or private; and that this voucher and attachments, if any, are true and correct in all respects.

(Date)

(Signature of payee)

APPROVED

(Date)

(Allotment)

(Title)

(Approving officer)

CERTIFIED FOR PAYMENT OR CREDIT

(Date)

(Authorized certifying officer)

THIS SPACE FOR FINANCE USE ONLY

(13-22)	(40-42)	(47-52)	(53-57)	(59-67)	(68-70)	(71-80)	
DESCRIPTION	EXPEND. CODE	ADVANCE A/C NO.	GENERAL LEDGER A/C NO.	ALLOTMENT LEDGER A/C NO.	DUE DATE	AMOUNT	
				(62-67) CHECK NO.	OBJECTIVE CLASS	DEBIT	CREDIT
JOB NO. 33-12 BOX NO. 10 FLD NO. 2 DOC. NO. 2 NO CHANGE							
IN CLASS/ DECLASS/ CLASS CHANGED TO: TS S © RET. JUST. 22							
NEXT REV DATE 10 REV DATE 6/2/80 REVIEWER 02972 TYPE DOC. 05							
NO. PGS 13 CREATION DATE 09 ORG COMP 09 OPI 38 ORG CLASS 5							
REV CLASS C REV COORD. HR 70-3							

CONFIDENTIAL

STUDY

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

STATEMENT OF OFFICIAL FUNDS ADVANCED TO TRAVELER OR TRAVEL TICKETS FURNISHED	
DATE	NAME OF TRAVELER
1941	
1942	
1943	
1944	
1945	
1946	
1947	
1948	
1949	
1950	
1951	
1952	
1953	
1954	
1955	
1956	
1957	
1958	
1959	
1960	
1961	
1962	
1963	
1964	
1965	
1966	
1967	
1968	
1969	
1970	
1971	
1972	
1973	
1974	
1975	
1976	
1977	
1978	
1979	
1980	
1981	
1982	
1983	
1984	
1985	
1986	
1987	
1988	
1989	
1990	
1991	
1992	
1993	
1994	
1995	
1996	
1997	
1998	
1999	
2000	
2001	
2002	
2003	
2004	
2005	
2006	
2007	
2008	
2009	
2010	
2011	
2012	
2013	
2014	
2015	
2016	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
2024	
2025	
2026	
2027	
2028	
2029	
2030	
2031	
2032	
2033	
2034	
2035	
2036	
2037	
2038	
2039	
2040	
2041	
2042	
2043	
2044	
2045	
2046	
2047	
2048	
2049	
2050	
2051	
2052	
2053	
2054	
2055	
2056	
2057	
2058	
2059	
2060	
2061	
2062	
2063	
2064	
2065	
2066	
2067	
2068	
2069	
2070	
2071	
2072	
2073	
2074	
2075	
2076	
2077	
2078	
2079	
2080	
2081	
2082	
2083	
2084	
2085	
2086	
2087	
2088	
2089	
2090	
2091	
2092	
2093	
2094	
2095	
2096	
2097	
2098	
2099	
2100	

STATEMENT OF OFFICIAL FUNDS ADVANCED TO TRAVELER OR TRAVEL TICKETS FURNISHED				
DATE	SOURCE	AMOUNT OF FOREIGN CURRENCY	RATE TO U. S. \$	U. S. \$ EQUIVALENT
(SEE ATTACHMENT C)				

TOTAL \$ 2,799.16

STATEMENT OF TRANSPORTATION USED

[illegible]

*If public carrier, show abbreviated name thereof and class of service used.

TOTAL \$ 1,899.16

INSTRUCTIONS

1. Show itinerary, time of departure and arrival at each point, in chronological order.
2. Compute per diem on basis of itinerary, showing applicable current authorized rates.
3. Itemize and fully explain all expenses by days.
4. When receipts required by regulations are not attached, state fully the reasons for omission.
5. Where applicable, indicate units of foreign currency and rate of exchange, supported by substantiating documents.


GOVERNMENT QUARTERS FURNISHED ☐ NO ☐ YES

DATES

(See Per Diem Schedule)

MEALS FURNISHED ☒ NO ☐ YES
IDENTIFY MEALS

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER			
DATE 195	CHARACTER OF EXPENDITURE AND DETAIL OF ITINERARY	AMOUNT CLAIMED	
		PER DIEM	OTHER
5 26 Oct			3.75
			2.00
27 Oct			

FOR ADDITIONAL SPACE USE CONTINUATION SHEET, FORM NO. 7-12A

375

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

SECRET

CONFIDENTIAL

25X1A

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

Next 2 Page(s) In Document Exempt

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

CONFIDENTIAL

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

CHECK ONE: ☐ TOTALS ☐ CARRIED FORWARD

~~CONFIDENTIAL~~

SECRET
(When Filled In)

CONFIDENTIAL

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVEL

DATE 19 55	DESCRIPTION OF EXPENDITURE AND DETAIL OF ITINERARY (DEDUCT 1/5 FROM THE APPLICABLE PER DIEM FOR EACH MEAL AND LODGING FURNISHED WITHOUT CHARGE)	AMOUNT CLAIMED	
		PER DIEM	OTHER
	Brought forward		
	Per diem claimed:		
26 Oct	1/2 day @ \$12.00		
27 Oct	1/2 day @ 12.00 -	\$ 6.00	6.00
	1/2 day @ 6.00 -	<u>3.00</u>	
28 Oct			9.00
29,30	3 days @ 15.00		
31 Oct	1/4 day @ 15.00 -		45.00
	3/4 day @ 6.00 -	<u>4.75</u>	
	Less: One day lost due to crossing ILL.	<u>4.50</u>	
1 Nov	3/4 day @ 6.00 -		(6.00)
	1/4 day @ 12.00 -	<u>3.00</u>	
2 Nov			7.50
10 Nov	9 days @ 12.00 -	\$108.00	
	Less: 80% of \$12.00 = \$2.40 x 9 for quarters furnished.	<u>21.60</u>	
11 Nov	1/4 day @ 12.00 -		86.40
	3/4 day @ 6.00 -	<u>4.50</u>	
	Less: 80% of \$6.00 for quarters furnished -	<u>7.50</u>	
12,13, 14 Nov	3 day @ 6.00 -		6.30
	Less: \$1.20 x 3 for quarters furnished	<u>3.60</u>	
15 Nov	1/2 day @ 6.00 -		14.40
	1/2 day @ 9.00 -	<u>4.50</u>	
	Less: 80% of \$9.00 for quarters furnished -	<u>7.50</u>	
16,17 Nov	2 days @ 9.00 -		5.70
	Less: \$1.00 x 2 for quarters	<u>2.00</u>	
18 Nov	1/2 day @ 9.00 -		14.40
	1/4 day @ 6.00 -	<u>4.50</u>	
	1/4 day @ 16.00 -	<u>1.50</u>	
19,20 Nov	2 days @ 16.00		10.00
21 Nov	1/2 day @ 16.00 -		32.00
	1/2 day @ 10.00 -	<u>5.00</u>	
	Less: 80% of \$10.00 for quarters furnished	<u>13.00</u>	
22,23 Nov	2 day @ 10.00 -		11.00
	Less: quarters \$2 x 2 -	<u>4.00</u>	
24 Nov	1/2 day @ 10.00 -		16.00
	1/4 day @ 6.00 -	<u>1.50</u>	
	1/4 day @ 11.00 -	<u>1.50</u>	
25 Nov -			19.85
3 Dec	9 days @ 11.00 -		
4 Dec	1/4 day @ 6.00 -		99.00
	3/4 day @ 10.00 -	<u>7.50</u>	
5 Dec	1 day @ 10.00		9.00
6 Dec	3/4 day @ 10.00 -		10.00
	1/4 day @ 25.00	<u>6.25</u>	
			13.75
CHECK ONE: <input type="checkbox"/> TOTALS <input checked="" type="checkbox"/> CARRIED FORWARD			
			106.55

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

SECRET

CONFIDENTIAL

SECRET

CONFIDENTIAL

(When Filled In)

Approved For Release 2001/08/31 : CIA-RDP78-05551A000100080002-6

TRAVEL VOUCHER
CONTINUATION SHEET

SCHEDULE OF EXPENSES AND ITINERARY OF TRAVELER

DATE	DESCRIPTION OF EXPENDITURE AND DETAIL OF ITINERARY (DEDUCT 1/5 FROM THE APPLICABLE PER DIEM FOR EACH MEAL AND LODGING FURNISHED WITHOUT CHARGE)	AMOUNT CLAIMED	
		PER DIEM	OTHER
1955	Brought forward	406.95	
7,8 Dec	Per diem claimed: 2 day @ \$25.00	50.00	
9 Dec	3/4 day @ 25.00 1/4 day @ 6.00	18.75	
10 Dec	1/2 day @ 6.00 1/2 day @ 11.00	20.25	
	Less: 20% of \$11.00 for quarters furnished -	2.20	
11,12 Dec	2 days @ 11.00	6.30	
	Less: Quarters \$2.20 x 2	4.40	
13 Dec	3/4 day @ 11.00 - 1/4 day @ 15.00	8.25	
	Less: 20% of \$15.00 for quarters furnished -	3.00	
14 Dec	1 day @ 15.00	9.00	
	Add: One day gained due to crossing RIL	15.00	
15 Dec	1 day @ 15.00	15.00	
16 Dec	1/4 day @ 6.00	1.50	
17 Dec	1 day @ 12.00	12.00	
18 Dec	1 day @ 12.00	12.00	
19 Dec	1/2 day @ 12.00	6.00	
	TOTAL -	308.75	
	Government Quarters Furnished:		
	Nov 1 thru 9		
	Nov 11-12-13-14		
	Nov 15-16-17		
	Nov 21-22-23		
	Dec 10-11-12		25X1A
	Dec 13		
	CHECK ONE: <input type="checkbox"/> TOTALS <input type="checkbox"/> CARRIED FORWARD		

CONFIDENTIAL